A. Background and Definitions

Niagara College is committed to providing an outstanding learning experience to all students. Course feedback provides a systematic and consistent mechanism for gathering and responding to input from students. It assists in the identification of areas of strengths and areas needing improvement in College course offerings.

Course End Date: The Friday of the last week of scheduled classes.

B. Purpose

Student feedback on courses contributes to the identification of potential modifications needed for continuous course and curriculum improvement. It provides instructors with a source of meaningful insights into student learning experiences and allows students to provide input on the effectiveness of the equipment and facilities used to support course delivery, and informs support for faculty professional development.

C. Policy Statements

1. The use of a college-wide online instrument for course feedback is intended to complement the use of formative assessment tools by faculty, to gain input from students.

2. Questionnaires for every credit course at Niagara College, are administered and reported in a manner that ensures confidentiality. Student participation shall have no bearing on student academic performance.

3. Online course questionnaires are available for completion for up to a 17 calendar day period from two (2) weeks before the Course End Date to three days following. The timeframe for survey completion may vary dependent upon the duration of the course.

4. Course feedback results will not be shared with faculty or administration until after final grades are submitted, normally seven (7) calendar days following the term end date.
5. The Vice President, Academic is responsible for ensuring that an appropriate procedure is followed for course feedback administration, reporting and conduct.

6. The standardized online instrument may be revised or redesigned, as approved by the Vice President, Academic.

D. Related Documents

Procedure: NC700 Course Feedback

E. Document History

<table>
<thead>
<tr>
<th>Date</th>
<th>Approval/Review/Key Change(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>May 16, 2019</td>
<td>Separation of policy/procedure &amp; update to online delivery</td>
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<tr>
<td>Sept 22, 2020</td>
<td>Revision of survey timeframe Update of Executive Responsibility and VP title</td>
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</tbody>
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