NIAGARA COLLEGE OF APPLIED ARTS AND TECHNOLOGY

College Practices

PRACTICE NUMBER: NC100-08
PRACTICE TITLE: Half-Masting of Flags

A. Background and Definitions

The half-masting of flags is intended to show respect for an individual or group of individuals who have died. The half-masting

B. Purpose

This practice provides a uniform standard to be adhered to at all campuses as it relates to the half-masting of flags.

C. Practice Statements

1. Flags will be flown at half-mast upon the death of:
   a) any active employee of the College,
   b) any full-time student of the College,
   c) any member of the Board of Governors,
   d) government dignitaries at the federal or provincial level, and
   e) other individuals at the discretion of the President.

2. Flags will be flown at half-mast upon notification of next-of-kin until funeral services are complete or such other time determined by the Director, Human Resources in the event funeral services are delayed.

3. In accordance with the Government of Canada policy, flags will be flown at half-mast, from sunrise to sunset, on the following dates:
   - November 11: Remembrance Day
   - December 6: National Day of Remembrance and Action on Violence Against Women
   - April 28: Workers' Mourning Day
   - June 23: National Day of Remembrance for Victims of Terrorism

4. In addition, flags will be flown at half-mast when the Government of Ontario issues a notice to half-mast flags on government buildings.

D. Related Documents and Links

College Practices
Remembrance Day Protocol