PRACTICE NUMBER:  NC800-02

PRACTICE TITLE:  Admission to Student Residence

A. Background and Definitions

The College provides residences to allow full-time students that need to move from home the opportunity to experience the convenience and services associated with campus living. A primary goal is to support students with resources through the transition to post-secondary education. The College uses a residence operator to administer this practice and develop all necessary procedures.

Definitions

Student Residence Operating Committee – a committee including college staff, residence operating staff and students that assists in evaluating the administrative processes and program offerings provided through the residence.

B. Purpose

This practice establishes the process to assess and offer residence beds to students at Niagara College.

C. Practice Statements

1. The residences will operate on a September to August annual cycle, with a student in residence having priority to remain in residence for the balance of the annual cycle.

2. The Student Residence Operating Committee will review this practice annually.

3. Students interested in living in the student residence during the spring/summer term (May to August) are to contact the residence directly. Spring/summer term residence beds are available on a first-come, first-served basis.

First-Year Domestic Students

4. The deadline for advance application to residence for first-year students, including barrier-free beds, is April 15. The date by which the residence will send out acceptances to first-year
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students is April 17. The date by which first-year students must confirm residence acceptance is May 15.

Welland Campus: 158 beds     Niagara-on-the-Lake Campus: 137 beds

First Year International Students
5. Recognizing that later processing time for international applications, the deadline for application to residence for first-year international students is July 1.
6. The date by which international students must confirm residence acceptance is August 1. Any bed not filled by first-year international student applications received by July 1 will be allocated to the first-year student waitlist.

Welland Campus: 10 beds Niagara-on-the-Lake Campus: 10 beds

Returning Students
7. Students living in residence will be eligible to return the following year. Applications for returning-year beds will only be accepted from students in good academic and behavioural standing and with no outstanding liabilities to the College or residence. The date by which returning-year students must apply for residence is April 15, and must confirm residence acceptance is May 15. Returning-year student beds not filled by applications received by April 15 will be allocated to the first-year student waitlist.

Welland Campus: 52 beds Niagara-on-the-Lake Campus: 46 beds

Barrier-Free Rooms
8. Barrier-free bedrooms will be allocated to students with documented physical disabilities. If barrier-free beds are not filled by such applications received by April 15, the beds will be allocated to the first-year student waitlist.

Welland Campus: 6 bedrooms Niagara-on-the-Lake Campus: 4 bedrooms

Residence Life Advisors/Management
9. Beds will be reserved for Residence Life Advisors and Managers.

Welland Campus: 8 beds Niagara-on-the-Lake Campus: 5 beds

Application Process
10. Application to residence is available on-line. Paper applications are available by request by contacting the residences directly.

Selection Criteria

11. First-year domestic students: First-year student applicants living 500 kilometers or more away from Niagara College will receive priority acceptance into residence (Priority A). Beds not filled by Priority A applicants will be offered to first-year students living outside the Niagara Region and up to 500 kilometers away from Niagara College (Priority B). Beds not filled by Priority A and/or B applicants will be offered to first-year students living within the Niagara Region (Priority C).

12. Where the number of applications in each category exceeds the number of beds available, acceptance into residence will be determined by a simple lottery.

13. First-year students who are not offered residence admission will have the option to be placed on the first-year student waitlist. Their order on the list will be established by simple lottery.

14. Applications from first-year students received after April 15 will be placed on the first year student waitlist in the order in which they are received.

15. Applicants on the wait list will be offered residence spots in order as they become available after the May 15 first-year student confirmation date.

D. Related Documents and Links

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