**IMPORTANT DATES:**

**Registration Fall 2020**

Note: Some dates and services listed below are pending resumption of on-campus activities. Please check our website regularly for COVID-19 updates (niagaracollege.ca/coronavirus)

<table>
<thead>
<tr>
<th>BY THIS DATE</th>
<th>YOU NEED TO</th>
<th>NEED HELP</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>DEPOSIT/ FEE DUE DATE</strong></td>
<td>Pay Full Fees or Non-Refundable Deposit, Check My Financials (niagaracollege.ca/mync) for Due Date</td>
<td>See Next Page/Reverse</td>
</tr>
<tr>
<td><strong>DO THIS NOW!</strong></td>
<td>Create your MyNC account</td>
<td>niagaracollege.ca/mync &gt; Set My Password</td>
</tr>
<tr>
<td><strong>DO THIS NOW!</strong></td>
<td><em>Important</em> Some programs have pre-registration requirements</td>
<td>niagaracollege.ca/mync &gt; Dashboard &gt; My Documents &gt; Pre Registration Requirements (Click ‘View’ if you see a link)</td>
</tr>
<tr>
<td><strong>DO THIS NOW!</strong></td>
<td>Apply for OSAP</td>
<td>ontario.ca/osap</td>
</tr>
<tr>
<td><strong>DO THIS NOW!</strong></td>
<td>For students with previous college or university education, Apply for Transfer Credits</td>
<td>niagaracollege.ca/transfercredit</td>
</tr>
<tr>
<td><strong>AFTER YOU HAVE PAID</strong></td>
<td>Setup your NC Student Email and Blackboard accounts (allow 2-3 days for payments to process before setting up accounts)</td>
<td>niagaracollege.ca/mync &gt; Help &amp; Guides &gt; Logging In</td>
</tr>
<tr>
<td><strong>AFTER YOU HAVE PAID</strong></td>
<td>New Students - Register online for your Student ID Card (must set up NC Student Email and Blackboard accounts first)</td>
<td>niagaracollege.ca/idcards</td>
</tr>
<tr>
<td><strong>AFTER YOU HAVE PAID</strong></td>
<td>Provide your Social Insurance Number to be used by Niagara College to issue your tax documents</td>
<td>niagaracollege.ca/mync &gt; Help &amp; Guides &gt; General Information</td>
</tr>
<tr>
<td><strong>Late July</strong></td>
<td>Check ‘Fall 2020 Timetable Selection Dates’ on MyNC portal home page to view when timetable selection begins for your program</td>
<td>niagaracollege.ca/mync &gt; Announcements</td>
</tr>
<tr>
<td><strong>August</strong></td>
<td>Apply for Niagara College Scholarships and Bursaries Deadline: October 2nd, 2020</td>
<td>niagaracollege.ca/finaid</td>
</tr>
<tr>
<td><strong>August 6th</strong></td>
<td>Full-time online registration (timetable selection) begins on MyNC: Check ‘Fall 2020 Timetable Selection Dates’ for specific program open dates</td>
<td>niagaracollege.ca/mync &gt; Announcements</td>
</tr>
<tr>
<td><strong>AFTER YOU ENROL</strong></td>
<td>Log onto your OSAP application to check your OSAP Message Centre, Required Documents, and Funding Summary</td>
<td>ontario.ca/osap</td>
</tr>
<tr>
<td><strong>AFTER YOU ENROL</strong></td>
<td>You may register and pay for a parking permit if required</td>
<td>niagaracollege.ca/parking</td>
</tr>
<tr>
<td><strong>AFTER YOU ENROL</strong></td>
<td>You may register and pay for a locker rental if required</td>
<td>niagaracollege.ca/lockers</td>
</tr>
<tr>
<td><strong>Beginning in August</strong></td>
<td>Student ID cards will be printed and mailed to Canadian student addresses on file. More details to follow for those living outside of Canada.</td>
<td>niagaracollege.ca/idcards</td>
</tr>
<tr>
<td><strong>Week of September 8th</strong></td>
<td>Orientation</td>
<td>niagaracollege.ca/orientation</td>
</tr>
<tr>
<td><strong>September 9th</strong></td>
<td>Review your timetable for any time or room location changes</td>
<td>niagaracollege.ca/mync &gt; Dashboard &gt; Manage Registration &gt; View My Class Schedule</td>
</tr>
<tr>
<td><strong>September 9th</strong></td>
<td>Classes begin</td>
<td>niagaracollege.ca/dates</td>
</tr>
<tr>
<td><strong>September 15th</strong></td>
<td>Last day to add or change classes</td>
<td>niagaracollege.ca/dates</td>
</tr>
<tr>
<td><strong>September 22nd</strong></td>
<td>Last day to withdraw at Enrolment Services with a refund (&quot;Tenth Day&quot;). Students are responsible for all fees assessed unless they officially withdraw by this deadline.</td>
<td>niagaracollege.ca/refunds</td>
</tr>
</tbody>
</table>

**NEW students:** If your $250 non-refundable deposit is not received by your invoice due date, your offer of acceptance will be revoked.

**RETURNING students:** Seat availability in classes cannot be guaranteed without your fees or $250 deposit paid by the due date.

Due dates for tuition and fees are available at: niagaracollege.ca/feeduedates

**ENROLMENT SERVICES OFFICE** - Niagara-on-the-Lake Campus, Room W107 - Welland Campus, Room SE106

Regular Hours of Operation: Monday, Wednesday, Thursday & Friday - 8:30 a.m. to 4:30 p.m.; Tuesday - 9:30 a.m. to 4:30 p.m.

Office is closed on Saturdays and Sundays

**NOTE:** During the campus closure due to COVID-19, Enrolment Services Offices will be closed for in person service. Please email registrar@niagaracollege.ca for assistance.

Please check our website regularly for COVID-19 updates (niagaracollege.ca/coronavirus)
Tuition and Fees
Full 2020 Fall term fees are due by the Due Date posted on your MyNC Portal

Log in to your MyNC Portal (niagaracollege.ca/mync) and click Dashboard. Find the My Financials box on the page and click the blue My Financials button.

$ My Financials
Click to review your financials!
- View Account Balance
- View Statement of Account
- View Anticipated Fees and Due Dates
- View T4A Slips

Your reserved space in the program expires as of the due date of your tuition and fees. If payment is not received by the due date, you may lose your space in the program. You may be considered for re-admission if there is space available upon request.

A $250 non-refundable Tuition and Fees Deposit can be paid (by your due date) to place you in the queue to select your timetable. Be sure to check the due date for your remaining balance of fees owing in your MyNC portal.

Due dates for tuition and fees are also available at: niagaracollege.ca/feeduedates

Contact
Fee and Payment Information:
Enrolment Services
Email: registrar@niagaracollege.ca

Financial Aid, Scholarships and Bursaries
It is important to us that you not only attend Niagara College, but that you are successful while you are here. We encourage you to access the financial resources available to assist you with funding your education. NC provides many sources of financial assistance to full-time students in the form of scholarships, bursaries and on-campus employment opportunities to help with post-secondary costs.

For more information and application details, please visit niagaracollege.ca/finaid

Contact
Financial Aid and Awards Office
Email: finaid@niagaracollege.ca

Ontario Student Assistance Program (OSAP)
The Ontario Student Assistance Program (OSAP) provides loans, grants, and bursaries to Ontario postsecondary students. You should submit your online OSAP application at least 4 weeks before the start of your program to allow sufficient time for verification and processing.

Apply online at ontario.ca/osap

OSAP Process & Important Dates
Step-by-step instructions to apply for OSAP are available at niagaracollege.ca/osap

MyNC Portal
Go to niagaracollege.ca/mync (Help & Guides > Logging in)
MyNC allows applicants and current students to access important academic information.

Student Email and Blackboard
Go to niagaracollege.ca/mync (Help & Guides > Logging in)
Within 2-3 days after making your required payment, you will be able to set up your Niagara College Student Email account. Your Student Email is used by the college to send you information regarding key dates, reminders and college events. Once classes begin, you will access your courses and connect with your instructors using Blackboard.

Timetables and Textbooks
Selecting Your Timetable
niagaracollege.ca/mync (Help & Guides > Timetable/Electives)
When timetable selection opens, you may select your timetable block through the Niagara College Online Enrolment (NICOLE) system. You must be registered for MyNC and have made your required fee payment in order to select your timetable.

To select your timetable, login at niagaracollege.ca/mync. Select Dashboard and then Manage Registration in the My Student Record section, and then Select/Manage Timetable (NICOLE).

Timetable Selection Schedule
Timetable selection does not open on the same day for all programs. To know when timetable selection is available for your program, goto: niagaracollege.ca/mync > Announcements

Electives
If your program requires an elective, you will be prompted to choose one when you enrol in your timetable. You should do this as soon as you select your timetable, as space is limited.

Textbooks
Campus stores are supporting NC students by offering online shopping for textbooks/ebooks/digital options, supplies, apparel and more while stores are temporarily closed due to COVID-19. Books and supplies will become available once students are enrolled in their timetables (August). Curbside pickup and shipping are available. For further information, please visit: niagaracollege.ca/store

Student Health and Dental Plan
Your NCSAC (Niagara College Student Administrative Council), through WeSpeakStudent.com, offers a Health and Dental Plan for domestic students to help with health related costs during their study. To view information about the options available and dates to opt in or out, please visit wespeakstudent.com. Details about the 2020-2021 plan will be available online in late summer.