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Description automatically generated**CONSULTATION REPORT**

**Program Modifications**

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| **Program** |  |
| **Submitted By:** |  |

The consultation report is to be submitted to the **Program Change and Development** (PCD) Working Group as part of the **Program Modification** **Package.** All departments must be contacted as part of the consultation process.

The **Program Modification Package** consists of the following:

* Program Modification Application
* Updated Curriculum Maps
* Completed POI entered into Academic Logistics
* Any other documentation needed to consider the proposed change (if applicable)
* Course Outlines
* Program Modification Consultation Report *(this document)*

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| **Academic Advising: Dina Fox (DJP), Christina Farow (Welland)** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Career & Co-op Services: Dina Fox (DJP), Christina Farow (Welland)** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Academic & Liberal Studies (General Education): Jim Butko (Welland), Jennifer Roberts (DJP)** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Academic & Liberal Studies (Math & Communications): Rebecca Nicholls** | | | | |
| Date of meeting/email: | Participants: | | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Academic Logistics: Thomas Good** | | | | |
| Date of meeting/email: | Participants: | | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Registrar’s Office (Scheduling): Thomas Good** | | | | |
| Date of meeting/email: | Participants: | | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Centre for Academic Excellence: Jeff Post** | | | | |
| Date of meeting/email: | Participants: | | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Facilities Management Services: Bill Rainey** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Faculty – Determined by Program** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Financial Services: Vince Malvaso** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Human Resources: Rob Burwash** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Information Technology Services: John Levay** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **International: Gary Torraville** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Health Wellness & Accessibility Services**:  **Chris McGrath** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Library Services: Gordana Vitez (DJP), Kimberly Christmas (Welland)** | | | | |
| Date of meeting/email: | | | Participants: | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Marketing & Recruitment: Dorita Pentesco** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Program Advisory Committee (PAC)** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Registrar’s Office (Admission Requirements): Tina Matson** | | | | |
| Date of meeting/email: | | Participants: | | |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Other Consultation, as required** | | | | |
| Date of meeting/email: | | | | Participants: |
| Results of Discussion: | | | | |
| Issue(s) Unresolved: | | | | |
| **Dean’s Comments** | | | | |
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I verify that the above consultations have occurred and that all issues have been resolved, with the exception of those noted above.

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| (print name) |  | (date) |
|  |  |  |
| (signature) |  |  |