

MINUTES  
BOARD OF GOVERNORS

NIAGARA COLLEGE OF APPLIED ARTS AND TECHNOLOGY

JUNE 10, 2010

A meeting of the Board of Governors of Niagara College of Applied Arts and Technology was held on Thursday, June 10, 2010 at 5:30 p.m. in the Corporate Training Centre, Niagara-on-the-Lake Campus.

Present:	L. Crispino, Chair	C. Ashby	L. Baraniuk
	T. Clutterbuck	B. Davies	T. Harris
	G. Hunchak	D. McCann	D. Moody
	M. Nantel	D. Patterson	B. Rose
	A. Schmidt	L. Simpson (teleconference)	
Staff:	S. Hudson	S. Kennedy	C. Kissmann
	T. Quinlin	K. Rose	
Absent:	G. Burroughs	D. Matovic	D. Sevenpifer
Guests:	Linda Saari, Manager Educational Development, Pathways and Quality		
	Vince Malvaso, Director of Financial Services		
	Bill Crumm, Manager of Financial Services		

1. APPROVAL OF AGENDA

BG-36  
-2010 Moved by: D. Moody  
Seconded by: M. Nantel

THAT the June 10, 2010 Board of Governors agenda be approved.

Motion Carried

2. DECLARATION OF CONFLICT OF INTEREST

No conflict of interest was declared.

3. APPROVAL OF MINUTES

BG-37  
-2010 Moved by: L. Baraniuk  
Seconded by: B. Rose

THAT the Board of Governors approve the Minutes of the Board of Governors meeting held April 22, 2010.

Motion Carried

4. AUDIT REVIEW COMMITTEE

B. Rose reported on the meeting with the Auditors on May 26, 2010. No issues. KPMG did note that the Niagara College staff is in transition and were impressed with their work. KPMG was renewed as the auditors for another year.

BG-38  
-2010 Moved by: D. McCann  
Seconded by: M. Nantel

THAT the Board of Governors receive the minutes of the Audit Review Committee meeting held May 26, 2010.

Motion Carried

BG-39  
-2010 Moved by: D. McCann  
Seconded by: M. Nantel

THAT the Board of Governors approve the 2010-2011 MTCU Budget Report.

Motion Carried

5. 2009-2010 Annual Report and Audited Financial Statements

T. Quinlin presented highlights of the Annual Report. M. Nantel expressed his appreciation for all the efforts of Niagara College staff on maintaining our sound fiscal position.

BG-40  
-2010  
Moved by: M. Nantel  
Seconded by: G. Hunchak

THAT the Board of Governors appreciate the great work of the College staff in the Financial Services for a clean audit.

BG-41  
-2010  
Moved by: C. Ashby  
Seconded by: T. Clutterbuck

THAT the Board of Governors approve the 2009-2010 Annual Report and Audited Financial Statements.  
Motion Carried

6. NIAGARA COLLEGE FOUNDATION

S. Kennedy reported on the activity of the Niagara College Foundation. Spending for the Seafood Gala was higher this year. This is a one time adjustment due to changes in matching guidelines and timing.

S. Kennedy then presented the 2010-2011 Business Plan.

Chair Crispino asked what assistance the Board Members can give regarding potential donors and leads. This item to be brought forward at the next In-Camera meeting.

S. Kennedy announced that Bob Jackson, CEO of Vintage Hotels be recommended as a Director to the Niagara College Foundation Board

BG-42  
-2010  
Moved by: T. Clutterbuck  
Seconded by: M. Nantel

THAT the Board of Governors receive the 2009-2010 Foundation Annual Report.

Motion Carried

BG-43  
-2010  
Moved by: D. McCann  
Seconded by: L. Baraniuk

THAT the Board of Governors approve the 2010-2011 Foundation Business Plan

Motion Carried

BG-44  
-2010  
Moved by: B. Davies  
Seconded by: A. Schmidt

THAT Bob Jackson be appointed as Director of the Niagara College Foundation Board of Directors for a three year term to 2013.

Motion Carried

7. REPORT OF PRIORITIES AND PLANNING COMMITTEE

Priorities and Planning Committee meeting met earlier today. D. McCann presented the proposed 2010-2011 Board Goals. It was suggested that we include a few self evaluation questions in the Board Evaluation survey next spring. Proposed work plan to include more formal reporting on risk management as well as more scheduled reporting on the Master Plan. October Board retreat suggestion to provide Board members with more background information or context prior to the retreat to promote richer discussions. Also suggested was that more training or presentations on board governance occur.

BG-45  
-2010  
Moved by: T. Clutterbuck  
Seconded by: B. Davies

THAT the Board of Governors approve the proposed 2010-2011 strategic agenda items as attached.

Motion Carried

BG-46  
-2010  
Moved by: B. Davies  
Seconded by: D. Moody

THAT the Board of Governors approve the proposed 2010-2011 Board Goals as attached.

Motion Carried

BG-47  
-2010

Moved by: B. Rose  
Seconded by: G. Hunchak

THAT the Board of Governors approve the proposed 2010-2011 Board Work Plan, as a attached.

Motion Carried

8. ELECTION OF CHAIR AND VICE CHAIR

BG-48  
-2010

Moved by: G. Hunchak  
Seconded by: T. Clutterbuck

THAT Dan Patterson be appointed Chair of the Election for the positions of Chair and Vice Chair.

Motion Carried

B. Rose nominated Len Crispino for the position of Chair..

BG-49  
-2010

Moved by: T. Clutterbuck  
Seconded by: T. Harris

THAT nominations for the position of Chair be closed.

Motion Carried

BG-50  
-2010

Moved by: C. Ashby  
Seconded by: D. Moody

THAT Len Crispino be elected to the position of Chair of the Board of Governors by acclamation.

Motion Carried

M. Nantel nominated Dean McCann for the position of Vice Chair.

BG-51  
-2010

Moved by: B. Davies  
Seconded by: T. Clutterbuck

THAT nominations for the position of Vice Chair be closed.

Motion Carried

BG-52  
-2010

Moved by: B. Davies  
Seconded by: D. Moody

THAT Dean McCann be elected to the position of Vice Chair of the Board of Governors by acclamation.

9. APPOINTMENT OF STANDING COMMITTEES

BG-53  
-2010

Moved by: T. Clutterbuck  
Seconded by: G. Hunchak

THAT the Board of Governors approve the 2010-2011 Board Committee membership as attached

Motion Carried

10. PROGRAM QUALITY REPORTING

S. Hudson introduced Linda Saari, Manager of Educational Development, Pathways and Quality prior to presenting the quality report. This year, seven reviews were completed and three programs received national accreditation, some firsts in the college system. Reviews are comprehensive reviews on the overall, with Reports occurring half way through the six year cycle of Reviews. This varies from the University system.

BG-54  
-2010

Moved by: T. Harris  
Seconded by: L. Baraniuk

THAT the Board of Governors receive the Quality Assurance – Program Report and Review Annual Report 2010

Motion Carried

BG-55  
-2010

Moved by: D. McCann  
Seconded by: D. Moody

THAT the Board of Governors approve the proposed schedule of program reviews for 2010 to 2015.

Motion Carried

11. PATHWAYS AND UNIVERSITY ARTICULATIONS

S. Hudson presented a report on pathways, generally informal routes for students, often providing non-traditional routes to traditional outcomes. Credential or part of a credential may be involved. Articulations are formal agreements between institutions, usually program or discipline based. The province is keenly interested in further developing pathways and articulations to increase participation and enhance the student transfer arrangements and access.

College to College transfers – College Presidents signed an agreement.

College to University transfers – Ontario Universities still limited. Funding is not enrolment based, therefore leading to low motivation for transfer agreements.

Enrolment was declining in the elementary system a number of years ago. That decline or smaller cohort is presently in the secondary system. This enrolment decline will be heading into the post secondary system within the next two to three years. GTA post secondary institutions are experiencing tremendous enrolment growth. Recruiting strategies for both domestic and international are being stepped up to address this decline.

Strategic Questions posed to the Board:

1. Does the strategic balance of local, international and distance education resonate?
2. Should a special role be developed for near U.S. institutions (within a comfortable commute)?
3. Should Niagara step up degree efforts in harmony with Colleges Ontario strategy?
4. Advice on accelerating the relationship with Brock University (joint/integrated degrees) to support student mobility.

Europe is standardizing on a three year model. U.S. is moving away from the four year degree given the success of the school-college-work.

Suggestion from T. Clutterbuck; that one Niagara College Governor sit on the Brock Board and vice versa to enhance advocacy between these institutions.

President Patterson and VPA Hudson are scheduled to meet with Brock University's President and VPA. A follow up meeting of the Board Chairs could subsequently be scheduled.

12. REPORT ON COMMUNITY ACTIVITIES

S. Kennedy presented a preliminary overview of a profile report scheduled for release in the Fall 2010. Three clusters were identified as our links to the community, equally important and significant to our strategic plan.

1. Linkages to employers and industry – applied research for SME's
2. Supporting the community – building healthy communities, non-profit (Habitat for Humanity, Shiny Smiles for all etc.)
3. Bringing the community to Niagara College – hubs and hosts, expanding our conference services etc.

BG-56  
-2010

Moved by: B. Rose  
Seconded by: B. Davies

THAT the Board of Governors receive the report on Community Activities.

Motion Carried

13. REPORT ON STUDENT LEADERSHIP AND COMMUNITY INVOLVEMENT STRATEGY

S. Kennedy presented the strategy to recognize the volunteer activities of our students with a co-curricular transcript. Students who are more engaged, are more successful. B. Rose presented a concept for a partnering with Brock on a student volunteer database where not-for-profits can apply for volunteers. Brock's "Experience Plus" program is acknowledged at Convocation as the graduate is announced.

BG-57  
-2010

Moved by: D. Moody  
Seconded by: A. Schmidt

THAT the Board of Governors receive the report on Student Leadership and Community Involvement Strategies.

Motion Carried

14. REPORT ON PROFESSIONAL DEVELOPMENT ACTIVITIES

T. Quinlin reported on the professional development activities for 2009-2010.

BG-58  
-2010

Moved by: T. Clutterbuck  
Seconded by: T. Harris

THAT the Board of Governors receive the report on Professional Development Activities.

Motion Carried

15. REPORT OF THE CHAIR

- Chair Crispino commended the college team on the tremendous work on the ACCC conference.
- T. Clutterbuck host the Governor's networking session and reported that in comparison to other colleges, Niagara College is on another level entirely.

16. REPORT OF THE PRESIDENT

- President Patterson thanked Beverley Davies, Gary Burroughs and Larry Baraniuk for their contribution to the Board as they complete their terms.
- Niagara College staff were commended on their work for the ACCC conference
- 2300 students will be graduating next week
- Internal election for the Academic representative has been completed and David Pastirik from the School of Business, Hospitality and Tourism was the successful candidate. This election marked the first time an internal election was conducted on-line.

17. OTHER BUSINESS

- None reported

18. IN-CAMERA SESSIONBG-59  
-2010

Moved by: T. Clutterbuck  
Seconded by: G. Hunchak

THAT the Board of Governors move into an in-camera session.

Motion Carried

BG-60  
-2010

Moved by: T. Clutterbuck  
Seconded by: G. Hunchak

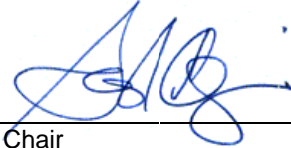
THAT the Board of Governors move to adjourn.

Motion Carried



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D. Patterson, President and Secretary  
Niagara College Board of Governors



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L. Cripsino, Chair  
Niagara College Board of Governors