

	Committee	2009						2010						As Required
		Jul/Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun		
5.1 Accountability & Monitoring – Performance														
5.1.1 Receive report on Fall domestic and international enrolment targets achieved	BOG			X										
5.1.2 Receive overall KPI results	BOG								X					
5.1.3 Performance report on annual goals	BOG										X			
5.2 Accountability & Monitoring – Programs of Instruction														
5.2.1 Approve new programs of instruction	BOG								X		X	X		
5.2.2 Approve schedule of program reviews	BOG										X			
5.2.4 Provide input into long-term Academic Plan (retreat)	BOG			X										
5.2.5 Receive summary of program reports and reviews	BOG			X	X		X		X		X			
5.3 Accountability & Monitoring – Finance & Compliance														
5.3.1 Advise and assist the BOG on financial affairs	ARC												X	
5.3.2 Work with external auditors re management letter	ARC		X											
5.3.3 Annual appointment of external auditors	ARC										X			
5.3.4 Approve Annual Rpt (incl. financial statements & MYAA results)	ARC										X			
5.3.5 Monitor risk management strategies	ARC												X	
5.3.6 Approve Business Plan/Budget	BOG								X					
5.3.7 Obtain Minister's approval prior to approving accum. deficit	BOG												X	
5.3.8 Approve the use of reserve funds	BOG												X	
5.3.9 Establish internally restricted funds and criteria for use	BOG												X	
5.3.10 Approve changes to the annual budget in excess of 10%	BOG												X	
5.3.11 Approve issuance of debt securities	BOG												X	
5.3.12 Approve tuition fees and ancillary/material fee increases	BOG							X						
5.3.13 Approve Student Fee Protocol	BOG							X						
5.3.14 Receive and review quarterly financial reports	BOG		X		X		X		X					
5.3.15 Receive report of the Investment Committee	BOG						X							
5.3.16 Approve instrument performance report	BOG						X							
5.3.17 Approve the purchase, sale or encumbrance of property	BOG												X	
5.3.18 Receive report on Accessibility Plan.	BOG		X											
5.3.19 Receive Health and Safety reports	BOG								X					
5.3.20 Receive report on environmental compliance	BOG								X					
5.3.22 Receive status report on Master Plan and Capital Campaign	BOG		X								X			

